

September 21, 2020

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount of \$185,095.35 was reviewed and approved by the Board. Account payables in the amount of \$39,419.13 were reviewed and approved by the Board.

The Board reviewed a list of several businesses to determine if they would be eligible for the SPARKS Funds for Clay County.

The Board granted permission for the Kindergarten team to have a parade on the Courthouse Square Friday September 25th at 1:00 p.m. in honor of completing the ABC Bootcamp. They will be playing music and announcing the names as they march around the square.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Last week the Department graded roads, hauled rock, patched several sections of roads with rip rap, mowed in the northern part of the County, trimmed trees that were hanging over roads in several locations, replaced guardrails on Utah Rd. between 26th Rd. and 27th Rd., cleaned dirt off bridges, and installed replacement 45' pipes on 24th & Prairie Rd. and on Cherokee Rd., between 7th Rd. and 8th Rd. Both of these locations will be closed for 3 days each for the replacement of the pipes. Mr. Shomper and crew worked on 1st Rd. between Quail Rd. and Prairie Rd. and then placed a sign the states that the gravel road ends. Mr. Shomper presented bids for two new replacement computers as follows:

Central Office Service & Supply - \$897 each (HP ProBook 445 G7)
\$208 each (Docking Station)
Networks Plus - \$961 each (HP ProBook 445 G7)
\$221 each (Docking Station)

Commissioner Carlson made the motion to purchase the two replacement computers from Central Office Service & Supply for a total of \$2,210. Commissioner Mayo seconded and the motion passed unanimously. The Board granted Mr. Shomper permission to order a Microsoft Surface Pro Notebook and to return next week with the cost of the Notebook.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. Mr. Cramer reported that the Department continues to stay busy with emergency runs and standby's at ballgames. Medic 8 is still out of service and is being repaired at Wilder Auto Body. Mr. Cramer stated that he will need to purchase new tires for the Explorer before winter. There will be upcoming KEMSA Educator Workshops that are mandatory and will be held via Zoom at a cost of \$25 per workshop.

Melissa Stellner, District Court Clerk, met with the Board and Dalanna Nichols, Court Administrator, joined by phone to discuss the purchase of equipment to make improvements so that the sound system will be able to be used for hearings via Zoom. A quote was received from REDI Systems on a new channel mixer, rack-mount hardware, and wiring in the amount of \$1,312.62. There is also an optional additional professional conferencing camera in the amount of \$1,971.20 that can be added to the quote. Ms. Stellner stated that they currently have a small camera and do not feel that they need to purchase the camera at this time. Commissioner Mayo made the motion to purchase the channel mixer, rack-

mount hardware and wiring in the amount of \$1,312.62 from REDI Systems and this will be paid for out of the District Court Budget and reimbursed by SPARKS funds if there are any available. Commissioner Carlson seconded and the motion passed unanimously.

Pam Kemp, Emergency Manager, and Dana Rickley, County Health Director, met with the Board to give the update on COVID-19 pandemic. Ms. Rickley reported that Clay County has 5 additional positive COVID-19 cases since Friday. There are currently 8 active cases and they are following 29 plus individuals. Ms. Rickley has applied for several grants and has received the following: Care Coordinator for Managing Volunteers, Ms. Rickley will be contracting with the Chamber of Commerce to serve as the Care Coordinator and the funds will allow them to receive payment for this service. Also, a grant was received for extra funding for the In-Home Services through November of 2022. This will allow the employees that are out in the field providing the In-Home Services to receive an extra \$2.00 per patient per visit. All of these extra expenses will be reimbursed by grants that have been received. Ms. Rickley informed the Board that currently Cloud County Health Department has been serving as the WIC Coordinator for Clay County. Cloud County has chosen to not continue that service for us. Ms. Rickley would like to add this job to a current employee of the Clay County Health Department and would like to add .25 per hour to her salary until the new year and then a change in job title will be made for the new year. Commissioner Mayo made the motion to temporarily add .25 per hour to other pay for the WIC Coordinator to begin October 1st, 2020 until December 31, 2020. Commissioner Carlson seconded and the motion passed unanimously. Permission was granted for County Health to update their Quick Books Software to the online version. Ms. Kemp reported that she has applied for a grant through KDEM that is available for EOC Enhancement Projects. The grant if received would provide replacement tables, chairs, and dividers for the ESA classroom. SPARKS funds and the timing of payment were discussed.

Eric Davis met with the Board to ask permission to use the Courthouse Square on Friday September 25th for Cruise Night. The Board granted permission for this event.

Commissioner Mayo made the motion to include the County Appraiser with the employee bonus with an exception to the Resolution 2017-08. Commissioner Carlson seconded and the motion passed unanimously.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. Sheriff Dunn reported that the new patrol unit is on the road. A couple of more items still need to be completed on the unit. Permission was granted to move forward with the SPARKS project and to order the laptops and equipment for all of the Deputy vehicles.

Arnie Knoettgen, County Maintenance, met with the Board to discuss a repair that is needed on the Election Van. There is possibly a vacuum leak but until they get it in to make repairs they will not know for sure. Currently the defroster changer does not work. Bids were received as follows:

Glavan Ford – \$1,022

Five Creeks - \$600

Commissioner Carlson made the motion to take the van to Five Creeks to have repairs done. This will be paid for out of the Election Fund. Commissioner Mayo seconded and the motion passed unanimously. Mr. Knoettgen presented a bid for over seeding sections of the lawn on the Courthouse Square in the

amount of \$1,690 from PrairieStone. Three Companies were contacted and only one quote was received. Also Tar Water Farm Supply has a Billy Goat Over Seeder for sale in the amount of \$2,400 but would not be available for the over seeding time period for this year. The Board asked Mr. Knoettgen to provide more information and a decision will be made next Monday. Mr. Knoettgen presented a quote from Mel's Plumbing for the Sloan Optima Battery Powered Hand Washing Faucets and the installation in the amount of \$474.29 each. These are to be installed in public restrooms at County owned facilities. The Board instructed Mr. Knoettgen to make an inventory and granted permission to order the faucets from Mel's Plumbing. This will be paid for out of the SPARKS funds.

Danny Mesalles, County Appraiser, met with the Board to present a quote for the placement of a sneeze guard at the window in the basement hallway for the Appraiser's Office. The quote is from DS Glass Shop in the amount of \$1,201.25. Commissioner Mayo made the motion to accept the quote from DS Glass Shop in the amount of \$1,201.25 for a sneeze guard for the Appraiser's Office. Commissioner Carlson seconded and the motion passed unanimously.

The Board accepted the official request from Dr. Susan Speaks, District Coroner for Dr. Allison Haynes to serve as a Clay County Coroner effective immediate.

The Board adjourned at 12: 55 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
September 28, 2020
Clay Center, Kansas