

September 14, 2020

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed.

Austin Gillard, CCMC CEO, met with the Board to give the weekly report. Mr. Gillard reported that CCMC has done over 1300 COVID tests since the pandemic started. The Riley Clinic will hold its open house and provide tours on September 26, 2020 to the public. CCMC has signed an 8-year contract with Cerner to provide an electronic medical system for the Medical Center. Mr. Gillard signed the Coronavirus Relief Fund Memorandum of Agreement between Clay County and the Clay County Medical Center.

Rhonda Carney, Payroll Clerk, met with the Board to discuss an average cost of payroll taxes and Kper's for all County employees. The Board made the decision to pay full-time employees that were hired as of March 1st and are still employed as of 5:00 p.m. on September 14th, 2020 an approximate \$500 bonus to cover the COVID-19 pandemic, $\frac{3}{4}$ time and part-time will also be paid accordingly to how they are currently earning benefits. PRN will not be included in this bonus. The County will be paying the taxes and Kper's for each employee since the bonus is required to be paid through payroll. The County will issue a separate check on September 28th for each eligible full-time employee in the amount of \$600 so that the County can cover the average cost of the taxes and Kper's. Part-time and $\frac{3}{4}$ time will receive accordingly.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Mr. Shomper and Commissioner Thurlow discussed a complaint on a road located on the Countyline. Mr. Shomper stated that they have viewed the road and will haul some rock to the location today. Last week the Department graded roads, hauled rock, mowed at the Clay County Park, hauled sand to the Highway yard, mixed salt and sand for the winter weather, did maintenance work on equipment, and did miscellaneous work in the shop. John Deere has provided a new grader to the Department for all of the operators to try out. Trees that had fallen on 15th Rd. between Osage Rd. and Prairie Rd. were removed. All of the snow plows and salt spreaders were brought into the shop and maintenance was done to have them ready for the winter weather. Mr. Shomper discussed an issue that he is having with an employee that has unexcused absences. The Board granted permission to Mr. Shomper to handle the employee issue as he feels it should be handled.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. Mr. Cramer asked the Board if he could go ahead and order the CAPR Hood Systems for each ambulance and the E-mist Electrostatic Disinfectant Sprayers for EMS, Law Enforcement, and the Fire Department. The Board granted permission to order the PPE supplies and this will be paid for through the SPARKS/CARE funds.

Danny Mesalles, County Appraiser, met with the Board to present an Event Approval. The Board signed and Event Approval for an employee of the Appraisers Office to attend training in Topeka, Kansas. Mr. Mesalles stated that they are needing to replacing the Access Point for the wireless Wi-Fi in the basement at a cost of \$179. Permission was granted to purchase a Unifi In-Wall HD Access Point from Networks Plus in the amount of \$179. The average sale price for property located in Clay County is up approximately 10% for 2020 from the 2019 year.

Rhonda Carroll, Landfill Director, met with the Board to present an Event Approval. The Board signed the Event Approval for three employees of the Landfill to attend training in Junction City, Kansas.

The Board approved an invoice in the amount of \$20,000 to Varney & Associates for audit services for the 2019 year.

Pam Kemp, Emergency Manager, met with the Board to give an update on COVID-19 pandemic. Clay County has three new cases over the weekend and have had a total of 45 positive cases. Ms. Kemp provided information to the Board on the Families First Coronavirus Response Act from the U.S. Department of Labor. The County can be reimbursed for expenses that they have incurred from this Act from the SPARKS funds is they have the need. The Board discussed the payment vouchers that will be paid to the entities out of the SPARKS funds for the reimbursements that were approved. The USD 379 and the CCMC payments will be handled by a one-time transfer payment.

Chuck Dunn, Sheriff, met with the Board to give the weekly report.

Lori Huber, Economic Development Director, met with the Board to get the Chairman and the County Clerk's signature on the request for payment of CDBG funds for Clay County from the Kansas Department of Commerce in the amount of \$123,949.26. The Board discussed the SPARKS funds that have been designated for the businesses located in Clay County to apply for. An application and guidelines will be mailed this week to a list of businesses that Economic Development will provide to the Board of Commissioners. The deadline for the applications to be returned to the County Clerk's Office will be October 10th, 2020.

Craig Williams, Networks Plus, met with the Board to provide a service review on the County Network System. Mr. Williams informed the Board that Networks Plus is changing the services that they provide to their clients. The rates will be changing from the current \$175 per hour to \$225 per hour for clients that are not contracted with them for services. If you sign a contract for a set number of hours a month your hourly rate will go to \$150 per hour. After reviewing all services pertaining to the Proactive Desktop Management Package, the Proactive Server Management Package, and the Advantage Support Package, Commissioner Mayo made the motion to accept the proposal of the Proactive Desktop and Proactive Server Management Packages in the amount of \$1,179.00 per month and the Advantage Support Package with a contract of 18 hours per month in the amount of \$2,700 per month beginning in October. There will be a one-time onboarding fee of \$1,185.00. This covers all Departments within the County and will be paid for out of the County General Fund. The Departmental use of this service will be reviewed every 6 months. Departments may be charged if an extreme number of hours are used. Commissioner Carlson seconded and the motion passed unanimously.

The Board adjourned at 1:05 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
September 21, 2020
Clay Center, Kansas