

August 31, 2020

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed.

Austin Gillard, CCMC CEO, met with the Board to give an update on the Medical Center. Mr. Gillard thanked the Board for the SPARK funding that they have allocated to the Medical Center. They are purchasing an Ionization System for the entire Medical Center, all of the Clinics, and for Meadowlark Hospice. Mr. Gillard reported that Dr. Allison Haynes was starting today and that they are very honored to have her join the Clay Center Family Physicians group of Doctors. The Medical Center has purchased the Bio Fire in house COVID-19 testing machine. They will only be using this for in patients and for ER patients that are being admitted to the hospital. Currently they do not have enough supplies to use it on everyone. The remodel of the Clay Center Family Physicians facility will begin in approximately two months. This facility has not been updated since 1993. They will be taking the area that was the CCFP lab and turning it into the COVID-19 Unit.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Last week the Department chip sealed an area in the City of Clifton. The equipment has all been returned to the shop to be cleaned. They graded roads, patched small areas on blacktop roads, mowed roadsides, hauled rock, hauled dirt where pipes had washed out, placed rip rap in a ditch on 22nd Rd. between Buffalo Rd. and Cherokee Rd., placed flowable fill under a low water bridge on 29th Rd. between Kiowa Rd. and Limestone Rd. An old bridge was removed on Cherokee Rd. between 16th Rd. and 17th Rd. and replaced it with a tank car along with rip rap. The tree crew has been out trimming trees that were hanging over bridges and driveways, and removed several fallen trees. The dump trucks hauled salt from Kannapolis to place into storage for the upcoming winter. One dump truck broke down and was taken to Summit in Salina for repairs. The excavator is also in the shop for repairs. Mr. Shomper presented bids on a Mastercool Twin Turbo Refrigerant Recovery System with one 50lb DOT Tank. The bids were presented as follows:

Summit Truck Group - \$1,209.99

MHC Kenworth - \$1,299.99

Clay Center Auto Parts (NAPA) - \$1,389.00

After reviewing the bids, Commissioner Mayo made the motion to accept the bid from Clay Center Auto Parts in the amount of \$1,389.00 to be paid for out of the Road & Bridge Fund. The Board decided to purchase this item local. Commissioner Carlson seconded and the motion passed unanimously. Bids were presented for an additional 50lb tank as follows:

Summit Truck Group - \$ 219.00

Comfort Heating & Air - \$238.16

Avery's Auto Carquest - \$258.83

After much discussion, the Board decided to not purchase an additional tank at this time. They will wait to see if it is needed. Mr. Shomper presented bids for the purchase of a Pressure Washer to be able to clean equipment properly. The bids were presented as follows:

Professional Cleaning System – Landa model VHG4-30024A- \$7,295.00

Hotsy Jetstream Equipment Co. – Hotsy Hot Water Washer 1453N - \$7,753.50

Commissioner Carlson made the motion to purchase the Landa Pressure Washer from Professional Cleaning System in the amount of \$7,295.00 plus a 55-gallon container of cleaner in the amount of

\$1,078.00 and a 55-gallon container of soap in the amount of \$270.00. This will be paid out of the Road and Bridge Fund. Commissioner Mayo seconded and the motion passed unanimously. The plumbing will be an additional cost to install the washer.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. Mr. Cramer stated that it was a busy weekend for the Department with the Wakefield Birthday Bash going on. Interviews were held and the vacant position has been filled. The Department is currently full staffed. Mr. Cramer reported that on Thursday an employee misjudged the distance pulling into the bay at the Clay Center Medical Center and scraped the side of the ambulance. There was no physical damage just damage to the paint and decal. The bids for repair were presented as follows:

Wilder Auto Body - \$1,507.20

Perfection Auto Body - \$1,593.58

After reviewing the bids, Commissioner Mayo made the motion to accept the bid from Wilders Auto Body in the amount of \$1,507.20 for the repairs to Medic 8. Commissioner Carlson seconded and the motion passed unanimously. Mr. Cramer reported that Dr. Kelly and himself had the video conference meeting with Mr. Adams, Riley County EMS Director and the Assistant Director concerning the EMS coverage in northern townships of Riley County. It was decided to leave the plan as it currently is. If Riley County gets in a situation that they need mutual aid then Clay County will provide assistance. But Clay County will not be covering this area on a routine basis.

Christine Swaim, Clay County Treasurer, met with the Board to discuss the process for the next delinquent tax sale. Danny Mesalles, Appraiser, joined the meeting. Ms. Swaim reported that there are 48 parcels that are eligible to be on the tax sale with delinquent taxes from 2015 and prior. The Board instructed Ms. Swaim to start the process and to move forward with getting bids from the Abstractors to do the title work that is required. Ms. Swaim will return with those bids for the Commissioners to review.

Abatement 2019A56 in the amount of \$24.80 was reviewed and approved by the Board of Commissioners.

Commissioner Mayo and Kayla Wang, County Clerk left the meeting for a conference call at 10:00 a.m.

Shelby Crimmins, Deputy Clerk joined the meeting at 10:00 a.m.

Pam Kemp, Emergency Manager, and Dana Rickley, County Health Director, met with the Board to give an update on COVID-19 pandemic. Ms. Rickley informed the Board that Clay County has 5 additional new cases of COVID for a total of 39 cases. The 5 new cases range in age from 17 to 72 years old. Ms. Rickley reported that two employees of her Department will have some overtime hours with providing the contact tracing on the active cases. KDHE has also provided personnel to help with the tracing through December 30, 2020.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. Sheriff Dunn stated that they had picked up the new patrol unit from Friesen CDJR Automotive and that they have held the interviews and filled the jailer position that was advertised.

Kim Fry, Green City Council and Bev Caley, Fundraising Co-Chair, met with the Board to discuss the use of the Landfill. The City of Green will be having a large garage sale this weekend to raise money for the new City Hall building that they are going to build. Ms. Caley asked if they would be able to haul a truck load of items that is left over from the sale to the Landfill at no charge. Individuals have been very generous in donating items for the sale. Also, they will be demolishing the old City Hall and asked if the County would be willing to wave the Landfill fees for this also. Commissioner Carlson stated that the County Highway Department would be interested in any clean concrete or rock from the foundation to use as rip rap. They are planning an October time frame to demolish the building. The Board granted permission for the City of Green to haul the remains from the fundraising garage sale to the Landfill at no cost and also the disposal of the old City Building at no charge with the County Highway Department getting the clean concrete and rocks to use as rip rap.

Commissioner Mayo and Kayla Wang, County Clerk, joined the meeting at 11:05 a.m.

Shelby Crimmins, Deputy Clerk, left the meeting at 11:05 a.m.

Lori Huber, Economic Development Director, met with the Board to give an update on the CDBG grant process. Ms. Huber stated that she will be providing a press release stating that thirteen Clay County businesses have been awarded grants from the Clay County Community Development Block Grant-Coronavirus program. Clay County received the funding from the State of Kansas Federal CDBG system and contracted with North Central Regional Planning Commissioner to administer the project. Each award will have two documents that will need to be signed and receipts received before payment is made to the businesses.

Rhonda Carroll, Landfill Director, met with the Board to give an update on the Landfill. The Board informed Ms. Carroll of the decision that they made concerning the City of Green earlier in the meeting allowing the City to haul to the Landfill at no cost. Ms. Carroll reported that she has found a stock trailer that she would like to purchase to use as a recycling trailer. Commissioner Carlson made the motion to pay Jamie Jamison-Fengel \$2,200 for a 1987 Hillsboro 18 ft. livestock trailer. Commissioner Mayo seconded and the motion passed unanimously. Ms. Carroll stated that Ken Shiver, Clay Center Street Superintendent, had contacted her to offer asphalt millings mixed with sand at the cost of \$6.50 per ton. She stated that she would like to put millings at the entry and around the scale. The Board granted permission to purchase up to 100 tons of millings mixed with sand from the City of Clay Center at a cost of \$6.50 per ton.

Susan Mall, Register of Deeds, met with the Board to discuss the possibility of going ahead and implementing the remote access for abstractors to be able to do their work without coming into the office. Ms. Mall says that she has had lots of inquiries on if and when this is going to take place. Ms. Mall said that she will pay for it out of the Tech Fund and then reimburse the fund when the SPARKS funds are available. Commissioner Carlson stated that if the project was not approved by the State for the use of SPARKS funds, she would have to just pay for it out of the Tech Fund. Ms. Mall stated that she is fine with that. There will be a set-up fee of \$6,300 paid to CIC and then an annual fee of \$4,900 to maintain this program. It will take 60-90 days before this program will be available for use and they will need to decide on the fee that will be charged to be able to access, download, and print documents.

The Board granted permission to move forward with the implementation of the remote access project.

Commissioner Mayo made the motion to approve the purchase of Kaspersky Total Security License 2-year renewal for the Clay County Courthouse in the amount of \$2,903.25 from Networks Plus. Commissioner Carlson seconded and the motion passed unanimously.

The Board contacted Dana Rickley, County Health Director, by phone to discuss a salaried position and the hours worked in a two week pay period on a full-time position. Ms. Rickley expressed her concerns on the use of vacation and sick leave hours when extra hours have been worked in a salaried position.

Commissioner Carlson made the motion to approve the quote from DS Glass Shop in the amount of \$1,439.25 for installation of a sneeze guard at the front counter in the County Clerk's Office. This will be paid for out of the County Clerk's Fund and then reimbursed by SPARKS funds when they become available. Commissioner Mayo seconded and the motion passed unanimously.

The Board adjourned at 1:13 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
September 8, 2020
Clay Center, Kansas