

August 26, 2019

Commissioner Mayo, Commissioner Thurlow, and Commissioner Carlson were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount of \$182,002.15 was reviewed and approved by the Board. Account payables in the amount of \$5,348.14 was reviewed and approved by the Board.

Ronnie Tremblay, Highway Administrator, met with the Board to give the weekly report. Mr. Tremblay made the following recommendation to the Board on the purchase of two new pickups.

2020 Ford F350 Regular Cab with running boards – Glavan Ford - \$31,671.80

2020 Chevrolet Silverado Crew Cab with running boards – Holms Automotive - \$34,498.15

After the Board discussed the recommendation, Commissioner Thurlow made the motion to accept the recommendation that Mr. Tremblay presented to the Board. Both of these pickups are to be paid out of Special Highway Fund. Commissioner Carlson seconded and the motion passed unanimously. The Board signed the Contract with Reece Construction Co., Inc. for a box replacement on Prairie Rd between 25<sup>th</sup> Rd. & 26<sup>th</sup> Rd. in the amount of \$73,900. This will be paid for out of the Special Highway Fund. Mr. Tremblay would like to sign up for a program with the State of Kansas that the County will pay for a bridge up to \$150,000 and then the State will reimburse the County for 90% of the costs. The location of the bridge that he would like to use it on is on 19<sup>th</sup> Rd between Granite Rd. & Hackberry Rd. The State offered this same program 5 years ago and Clay County used it to replace a bridge at that time too. Last week the Department sealed 12 blocks for the City of Clifton, hauled rock, and replaced several driveway pipes.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. Mayor Jimmy Thatcher joined the meeting to inform the Board and Mr. Cramer that the Airport will be closed for 30 days starting today for rehabilitation. But the runway will be open for emergency use of the EMS Department. Mr. Cramer informed the Board that on Wednesday Medic 3 was taken to Briggs in Manhattan for the replacement of a dep sensor and Medic 5 will be at Glavan Ford for the repairs on air conditioning compressor bearing being locked up. The Clay Center Fire Department has been working with the EMS Department on different scenarios and performing CPR together on emergency runs. The Board informed Mr. Cramer to contact Mr. Ken Shivers, Street Superintendent, to inquire about getting the parking area on the south side of the EMS Building asphalted and to return with an estimated cost.

Kayla Wang, County Clerk and Rhonda Carney, Payroll Clerk, met with the Board to discuss the required number of hours worked for full time and part time benefits. After much discussion, Commissioner Thurlow made the motion to Amend the Clay County Employee Handbook and Policy to change the fulltime status to 30 hours for Medical Insurance only effective September 1, 2019. All other benefits such as vacation and sick leave will require the following hours in order to be earned:

38-40 hours – Full Time

30-38 hours –  $\frac{3}{4}$  Time

24-30 hours – Part time

Commissioner Carlson seconded and the motion passed unanimously.

Christine Swaim, County Treasurer, met with the Board to discuss the delinquent Real Estate Tax Sale that is being held on September 20, 2019 at 6:30 p.m. at the County Courthouse. There are currently 20 parcels on the sale. The owners have until 5:00 p.m. the day before the sale to redeem their property and to remove it from the sale. Ms. Swaim stated that she would like to advertise more and see if more people would attend the sale. Currently she uses social media, County webpage, and it is published in the Clay Center Dispatch. Ms. Swaim thought about purchasing signs to put in the yards that says this property will be sold on auction and date. The cost of the signs would be \$16 each and would be able to be used at upcoming tax sales. The Board granted permission to purchase 20 signs at the cost of \$16 from Katalyst Signs. Also, the Board instructed Ms. Swaim to contact Twin Valley Telephone and Eagle Communication to do the free advertising on their stations.

Melissa Stellner, District Court Clerk, met with the Board to get a signature on the Annual 2020 Budget Report for the 21<sup>st</sup> Judicial District for Clay County, Kansas.

Danny Mesalles, County Appraiser, met with the Board to give an update on Building Permits that have been issued so far this year. Mr. Mesalles discussed the Zoning Plan with the Board concerning a parcel east of town that has not met the minimum acreage requirement. The Board granted permission for Mr. Mesalles to get prices on 3 new digital cameras for the Data Collectors to use in the fields.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. Sheriff Dunn reported that the Department will be providing standbys at all of the Community Events on the weekends.

Rhonda Carroll, Landfill Director, met with the Board to discuss personnel issues. Rick James, County Attorney, joined the meeting. The Board discussed a letter from Kansas Department of Health and Environment on an inspection that was done in August at the Landfill. There are several changes that need to be made in the Household Hazardous Waste Department and Ms. Carroll is working on making those changes. Mr. James reported on a personnel issue at the Landfill. The Board granted permission to advertise to fill a vacant position at the Landfill.

Commissioner Carlson made the motion to sign the 2019-2020 contract between Clay County and Economic Development Group (EDG). This County will contribute \$60,000 the same as last year. Commissioner Thurlow seconded and the motion passed unanimously.

The Board adjourned at: 12:20

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Jerry F. Mayo, Chairman

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Attest: Kayla Wang, County Clerk  
September 3, 2019  
Clay Center, Kansas