

August 7, 2023

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount of \$205,995.47 was reviewed and approved by the Board. Account payables in the amount of \$640,996.76 were reviewed and approved by the Board.

The Courthouse Elevator will be out of service from August 14th to August 23rd for upgrades to be completed.

Christine Swaim, County Treasurer, met with the Board to discuss the purchase of 5 new office chairs for her office. The bid received from Central Office Service & Supply is for Lorell 62626 chairs in the amount of \$309 each. For a total of \$1,545. Commissioner Mayo made the motion to approve the purchase of 5 office chairs from Central Office Service & Supply in the amount of \$1,545 and to be paid for out of the Motor Vehicle Operating Fund. Commissioner Carlson seconded and the motion passed unanimously. Ms. Swaim also informed the Board that she is needing to replace 5 individual desk scanners that they use every day. The bid received from Central Office Service & Supply was for Aris S2050 scanners in the amount of \$879 each for a total of \$4,395. Ms. Swaim stated that she will take the scanners out of the Treasurers Tech Fund. Commissioner Carlson made the motion to approve the purchase of 5 new scanners for a total cost of \$4,395 from Central Office Service & Supply. Commissioner Mayo seconded and the motion passed unanimously.

Joel Mason, County Attorney, met with the Board to discuss County business. The Board presented Mr. Mason with an Ordinance that was received from the City of Wakefield wanting to establish a common consumption area for special events that includes certain specific blocks within the City, authorizing the possession and consumption of alcoholic liquor or cereal malt beverage within the common consumption area at prescribed times. The City asked the Commissioners for their approval to pass this ordinance since they sublease a portion of the City Park from Clay County. Mr. Mason, County Attorney advised the Board that the County will not need to take any action on this request. Mr. Mason also would like to remind the public of the attempted burglary that happened in Clay Center on Friday August 4, 2023. Keep your car windows up and stay alert of your surroundings at all times.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Last week the Department bladed roads, mowed roadsides, hauled rock, built up road at 26th & Jayhawk Rd., and had the John Deere Graders serviced for their first 500 hours of use. Mr. Shomper reported to the Board that the new Mac Dump Trucks are currently being built and will be taken to Master Tech for the bed in mid-September.

Alec Trembath, EMS Director, met with the Board, to give the weekly report. The Department is currently at 533 emergency runs or out of town transfers so far this year. Mr. Trembath stated that he will need to advertise for an AEMT position that will be coming open. The Board granted permission to advertise to fill the position. Mr. Trembath reported that the Department has been attending Domestic Abuse training to help the Department when they are called out to this type of emergency run.

Pam Kemp, Emergency Manager, met with the Board to give the weekly report. Ms. Kemp presented the Board with a draft copy of a Clay County Fair Board Emergency Operations Plan that she would like to review with the Fair Board and to get approved by the Board. With having the new building in use, the Fair Grounds may have events that have a large number of people in one location and if an emergency should happen, they should have a plan on how to handle the crowd. The Board will review the plan and discuss it at a later date. The Board signed an Event Approval for an employee of Emergency Management to attend training in Topeka, Kansas.

Dana Rickley, County Health Director, met with the Board to give the weekly report. Ms. Rickley presented a grant application with Kansas Department of Health and Environment for the Chairman to sign. This is for a Workforce Development Grant that provides Health Awareness Training. If awarded Clay County will receive \$253,000 over the next four years.

Alan Benninga, Sheriff, met with the Board to give the weekly report. Sheriff Benninga reported that Department of Corrections has sent a request on the actual cost of housing an Inmate for the year 2022. This will be the rate that DOC will pay the County for housing a DOC Inmate. Sheriff Benninga provided a worksheet with a daily cost using the average of 9 Inmates being housed. The average daily cost to house a prisoner in Clay County is \$82.56. Commissioner Carlson made the motion to adopt the daily Inmate housing rate of \$82.56 for Clay County. Commissioner Mayo seconded and the motion passed unanimously.

Rhonda Carroll, Landfill Director, met with the Board to discuss repairs needed at the Landfill. Ms. Carroll stated that the gooseneck trailer needs to have a new jack put in place. The Board granted permission for this repair to be done at a welding shop. Also, the Case skid steer will not stay running when the mower is engaged. The Board instructed Ms. Carroll to take the skid steer to Bruna's for repairs. After reviewing several items from the theft at the Landfill, the Board of Commissioner instructed Ms. Carroll to make a daily deposit of funds with the Treasurer's Office.

Josh Thurlow, Thurlow Lawn/Landscaping Care, met with the Board to present designs for the landscaping of the Courthouse Square, ESA, and the County Health Department. Mr. Thurlow stated that he placed low maintenance plants with color that will last. The quotes from PrairieStone and Thurlow Lawn/Landscape Care were received as follows:

PrairieStone – Courthouse Square - \$32,046.00
Emergency Service Academy - \$3,244.50
County Health Department - \$13,477.00
Total \$48,767.50

Thurlow Lawn/Landscaping Care – Courthouse Square - \$19,670.00
Emergency Service Academy - \$3,214.00
County Health Department - \$7,545.00
Total \$30,429.00

After reviewing both bids, Commissioner Mayo made the motion to accept the bid from Thurlow Lawn/Landscaping Care in the amount of \$30,429.00 for all three locations. Commissioner Carlson seconded and the motion passed unanimously.

Mike Argo, Fair Board President, met with the Board to give an update on the Clay County Fair. After reviewing several name ideas, the Board of Commissioners decided that the official name for the new building will be Clay County Events Center. Commissioner Carlson made the motion to name the new building at the Fair Grounds the Clay County Events Center. Commissioner Mayo seconded and the motion passed unanimously. Mr. Argo reported that the Fair went well and he was pleased with the attendance that turned out. Everyone was pleased with the new building and having the exhibits inside. Mr. Argo reported that the 480 chairs arrived last week but no tables. They were to all be on the same truck load but the tables did not make it here. Mr. Argo has called around to several venues and received the prices to rent them. The Fair Board has made the decision to charge the following fees for the rental of the new building for an event.

\$100 per hour (if needed just a few hours)

\$1,500 – 1 day

\$2,000 – 2 days

\$250 – deposit for cleaning or (they will clean for this amount)

\$250 – damages (this will be returned if everything is in good shape after inspection is done)

\$230 – One-time Event Insurance if Alcohol is present. This will be purchased through the Fair Board's policy.

The person renting the building can purchase the Alcohol to provide to the guest but there can be no sales of the Alcohol at the event.

Mr. Argo stated that they will be having the Midget Car Races on August 26th at the Fair Grounds and there will be a Poultry Sale on August 19th at Hogan Arena. Mr. Argo thanked the Board for everything and all of the support that the County has provided to the Fair and the Fair Board. The Board thanked Mr. Argo for all of his time that he puts in and for everything he does as President of the Fair Board.

The Board adjourned at 1:05 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
August 14, 2023
Clay Center, Kansas