

June 29, 2020

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount \$182,908.87 was reviewed and approved by the Board.

Bobby Shomper, Highway Administrator, met with the Board to give the weekly report. Last week the Department graded roads, mowed roadsides, worked in the shop, preventative maintenance on equipment, and rocked roads. Some of the employees went to the Clay County Park to help do more cleanup, fill in an old basement that had caved in and hauled rock. The laying of asphalt on Sunflower Rd. should be done in the next couple days and then APAC will move to 9th Rd and start the laying of asphalt on the 6th of July. Ryan Wilson, Clay Center Dispatch, went live on Facebook at 8:40 a.m. Mr. Shomper informed the Board that he will need to purchase an additional piece of pipe and a band for the project that they will be doing on 9th Rd. He will purchase it from Welborn Sales in the amount of \$5,557.38. Commissioner Carlson made the motion to approve the purchase of an additional pipe and band from Welborn Sales in the amount of \$5,557.38 to be used on the project on 9th Rd. Commissioner Mayo seconded and the motion passed unanimously. The bids were presented for the installation of the pipe on 9th Rd. as follows:

Ebert Construction – \$119,498.28
Orval Jueneman Dozer Service - \$13,000.00
Brahma Excavating Inc. - \$35,007.33

After reviewing the bids and Mr. Shomper contacting each company to make sure that they understood what they would be doing on this job, Commissioner Carlson made the motion to go with Orval Jueneman Dozer Service for \$13,000.00 for the pipe project on 9th Rd. Commissioner Mayo seconded and the motion passed unanimously. Mr. Shomper reported that they are having trouble with irrigation system crossing the roads and not shutting off the water when doing so. This is causing damage to our roads and the operators are having to go out and fix the road to make them passable.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. Mr. Cramer presented the 2021 proposed EMS Budget to the Board for review. Commissioner Mayo asked Mr. Cramer if they charge when an ambulance is called for lift assistance or when it is patient refusal. Mr. Cramer said that policy is they will help an individual three times in a year without charging a fee. If they assist more times than that they are charge \$75 for the assistance. Mr. Cramer stated that he is needing to purchase three new chairs for the tech room. The ones in there are in really bad shape and are really old. A bid from Central Office Service & Supply provided a quote for three Lorell High Back office chairs LLR84387 in the amount of \$130.99 each unassembled. Commissioner Mayo made the motion to purchase three Lorell High Back office chairs for \$130.99 each for a total of \$392.97 from Central Office Service & Supply. Commissioner Carlson seconded and the motion passed unanimously.

Lori Huber, Economic Development Director, met with the Board to present documents that need to be signed for the Community Development Block Grants. The Chairman signed the Procurement Procedures, Clay County CDBG Administration Agreement, Clay County Code of Ethics, Civil Rights/Fair Housing Policy documents. Commissioner Mayo reviewed with the Board the Business Application and requirements for a Business to apply for the CDBG grant.

Commissioner Thurlow presented the proposal for replacing the roof on the Fire Station in Wakefield from McGee Roofing in the amount of \$18,772,24. Commissioner Thurlow requested that the County pay for ¼ of the total cost since the County stores the rescue unit in one of the bays. If the County pays ¼ of the total in the amount of \$4,693.06 then the City of Wakefield and the Wakefield Rural Fire District will each pay half of the remaining balance which would be \$7,039.59 each. After discussion, Commissioner Mayo made the motion to pay ¼ of the cost of a new roof on the Wakefield Fire Station in the amount of \$4,693.06 out of the County General Fund. Commissioner Carlson seconded and the motion passed unanimously.

Pam Kemp, Emergency Manager, and Dana Rickley, County Health Director, met with the Board to give an update on the COVID-19 pandemic. Ms. Rickley reported that as of today they are following 11 individuals and have 32 tests pending. The Nursing Homes and Long-Term Care Homes are sending their COVID plans to Ms. Rickley for review and approval. Ms. Kemp is asking that all County Departments write a plan as to how they will continue to provide services if there is a spike of positive cases that could affect County employees. The different allowable uses of the Cares and Spark funding programs were discussed. We have a very short time period with several deadlines to meet and to have a plan in place as to where we can possibly use these Federal funds for reimbursements and for future project that can be related to COVID-19.

Commissioner Mayo left the meeting at 10:30 a.m.

Chuck Dunn, Sheriff, met with the Board to give the weekly report. Sheriff Dunn reviewed several items that he would like to implement with the Spark funding for the Law Enforcement Center such as safety improvement to the Booking Room, limited access security to parts of the jail, additional cameras, and equipment for the Officers. The Board granted permission to have repairs done on the 2005 Ford 500 in the amount of \$1,012.38 from Glavan Ford. These repairs will be paid for out of the General Fund.

Kayla Wang, County Clerk, met with the Board to request permission for overtime hours in the County Clerk's Office for the August Primary and the November General Elections and for temporary help with the Advance Ballot process in the Office. The Board granted approval for both the overtime hours and the temporary help for the Elections in the County Clerk's Office. Ms. Wang also informed the Board that they will need to put into the 2021 Budget the upgrade to the Elevator in the Courthouse. There are several upgrades that are mandatory by law and an estimated cost of \$50,000. The Board instructed Ms. Wang to start the process and get quotes on the upgrades. Ms. Wang presented the Funds application to request funding for the BPW Car Show that will be held on September 26, 2020. Ms. Wang stated that the money that is raised from the Car show goes towards scholarships for the High School and Continuing Education students. The Organization has awarded \$5,000 in scholarships in 2018, 2019, and 2020. Commissioner Carlson made the motion to donate \$800 out of the Travel and Tourism Fund to the BPW Car Show. And if the event is cancelled because of COVID, the Organization may keep the funds and put towards the scholarships. Commissioner Thurlow seconded and the motion passed unanimously.

Mike Argo, Fair Board President, met with the Board to give an update on the Fair this year. This year the Fair will be scaled back because of the COVID-19 pandemic. They have cancelled all of the open class entries. They will be using only one building for the 4-H entries and will be monitoring very closely with a limited amount of people allowed in at one time. The public is welcome to still come and look at the projects. They have cancelled the Rodeo but will still have the concert on Friday night out on the stage in the open air. The motorcycle races

are still planning to run at this time but they are having trouble with insurance coverage because of COVID. The animals will not be kept overnight in the buildings. They will video the presentation and then show the video for the animal auction. Mr. Argo stated that this is just not a normal year with the pandemic. The Health Director and the Fair Board have all worked together and all agree on the decisions that have been made. All of the Judging will be done differently this year. There will not be any judging done face to face. The Judges will put their reviews in writing for the projects. The Food Stand will be open with limited menu and hours. The Fair Book will not be printed this year but can be found online. On Friday the concert will be Savanna Chestnut and the Field Hands from Emporia and the Gospel Sing will be Duke Mason this year. The Fair will be held on July 14th-18th, 2020. The Fair Board is asking that there be no personal fireworks shot at the Fair Ground this year. The Community needs to come out and support the 4-H individuals that work hard.

Susan Mall, Register of Deeds, met with the Board to present the proposed 2021 Register of Deeds budget. This was left with the Board for review. Commissioner Carlson asked where the office was on the hiring of the additional full-time person. Ms. Mall stated that she had not moved forward because of the COVID-19 and not being able to do the social distancing in the office properly. Commissioner Carlson stated that with people unemployed this would be a good time to take applications and get someone hired. The Board instructed Ms. Mall to run an employment and in the local newspaper and to start the process of hiring. Ms. Mall stated that she may need to rearrange the office to allow for the social distancing. The Board stated that she could inquire about having a new counter built if needed to help with the rearranging of the office. Ms. Mall also stated that she has been researching the option of offering remote access to the documents that are online. This would allow out of town businesses to subscribe for a fee and to print documents at their locations. Ms. Mall stated that she will need to study this more to come up with a dollar amount that they would charge for the subscriptions. CIC has stated that there would be an estimated cost of \$7,000 for a startup service and it would take 60 to 90 days to get set up. Then there would be annual cost of \$4,000 to \$5,000 each year. The subscription fee would need to cover at least this cost each year. Ms. Mall will get more details for this option and will report back at a later date.

Rhonda Carroll, Landfill Director, met with the Board to present the proposed 2021 Landfill budget for the Board to review. Ms. Carroll reported that the income from the gate fees has increased from 2018 to 2019. The Board approved the cost of having the E-Waste picked up and taken to Manhattan. Ms. Carroll also informed the Board that she will need to find someone that is licensed to remove the freon from refrigerators and freezers so that they can be taken with the metal pile. KDHE is now requiring the person to be licensed to do this job. The Landfill may have to start charging to take refrigerators and freezers if the cost is too much to remove the freon.

The Board adjourned at 12:55 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
July 6, 2020
Clay Center, Kansas