

March 9, 2020

Commissioner Thurlow, Commissioner Carlson, and Commissioner Mayo were present at a regular meeting beginning at 8:00 a.m. The minutes were approved as printed. Payroll in the amount of \$181,273.46 was reviewed and approved by the Board.

Christine Swaim, County Treasurer, met with the Board to present an Event Approval. The Board signed the Event Approval for an employee of the County Treasurer's Office to attend a meeting in Topeka, Kansas.

Abatement 2019A52 in the amount of \$41.72 was reviewed and approved by the Board.

Bobby Shomper, Highway Administrator and Jeff Germann, Assistant Administrator, met with the Board to give the weekly report. The Board of Commissioners welcomed Mr. Shomper to his first day as the Highway Administrator. Last week the Department installed the 75 ft culvert at the Clay County Park, removed trees, cleaned ditches, hauled chips, hauled rock, and worked on road issues south of Vining in Mulberry township. Mr. Germann reported that they picked up the new tree saw from Double L Mtg. and will be ready to use it at the Clay County Park. The Board approved the purchase of a new office chair from Central Office Service & Supply for Mr. Shomper. Permission was granted to advertise an employment ad in the local paper for a vacant position. Mr. Germann reported that he had called the Rail Yard to see if they had a tank that was 10 ft in diameter to replace a bridge on Osage Rd. They have one available that is 9' 7" X 54'3" that they would sell for \$12,995. Commissioner Carlson made the motion to purchase the tank car in the amount of \$12,995 plus the cost of squaring the ends if needed. This will be paid for out of the Special Bridge Fund. Commissioner Mayo seconded and the motion passed unanimously.

Rocky Cramer, EMS Director, met with the Board to give the weekly report. Mr. Cramer reported that the Department continues to stay busy with emergency runs and out of town transfers. The installation of the new furnace and air conditioner have been completed. There were 5 EIG Grants approved by the State for the students that are currently taking the EMT class.

Pam Kemp, Emergency Manager and Dana Rickley, County Health Administrator, met with the Board to give an updated report on the COVID-19 planning that has been done in Clay County. County Officials, City Officials, Schools, Clay County Medical Center, Nursing Homes, a Physician, Hospice, EMS, and Law Enforcement have attended meetings and webinars and have discussed workplace controls and emergency policies that may be needed. Ms. Kemp states that if someone is looking for factual resources that they need to use the following websites for information:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<http://www.kdheks.gov/coronavirus/index.htm>

Ms. Kemp requested that the Board consider the placement of a policy guidance for all emergencies, not just the Public Health Emergencies. This involves both short and long termed leave needs and forced leave due to a situation. Ms. Rickley reported that there are shortages of Personal Protective Equipment like masks, gloves, hand sanitizer, and Lysol wipes. We have some stock but will continue to place orders

for these items. The Board signed an Event Approval for Ms. Kemp to attend a meeting in Abilene, Kansas.

Shannon Stark, Clay Center Chamber of Commerce Director, met with the Board to ask permission to use the Courthouse Square for the following events:

Saturday April 11th, 2020 – Easter Eggstravaganza

Friday July 3rd, 2020 – Independence Day Celebration

Saturday September 26th, 2020 – Piotique Celebration

November 27th – December 19th, 2020 – Santa's Workshop

Approximately November 20th – January 8th - Santa's House on Square

Commissioner Mayo made the motion to approve the dates listed for events on the Courthouse Square. Commissioner Carlson seconded and the motion passed unanimously. Ms. Stark also asked the Board if they would be willing to sponsor the July 4th Fireworks display again this year. Clay County has always donated \$1,000. Commissioner Mayo made the motion to donate \$1,000 for the Fireworks Display. This is to be paid for out of the General Fund. Commissioner Carlson seconded and the motion passed unanimously.

Rick James, County Attorney, met with the Board to discuss the issue with the metal pile at the Landfill. The County at this time has not been paid for the scrap metal that has been removed from the premises by Dale Christner. Mr. James instructed the Board to not allow the vehicles to be removed from the Landfill until payment is made to Clay County.

Chuck Dunn, Sheriff, met with the Board to give the weekly report.

Rhonda Carroll, Landfill Director, met with the Board to give an update on the Landfill. Kim Kendrick, joined the meeting. Commissioner Mayo asked to go into an Executive Session. Commissioner Carlson made the motion to go into Executive Session under the Personnel Exception for 15 minutes beginning at 11:00 a.m. with Commissioner Thurlow, Commissioner Carlson, Commissioner Mayo, Rhonda Carroll, Landfill Director, Kim Kendrick and Kayla Wang, County Clerk present. The subject to be discussed is personnel. Commissioner Mayo seconded and the motion passed unanimously. The regular meeting reconvened at 11:15 a.m. with no action being taken during this session. The Board instructed Ms. Carroll that she is to hold a 15-minute employee meeting every Monday morning with all employees attending. Permission was granted to take the semi-trailer to TSI, Inc to get the back door fixed. Permission was granted to purchase two remote ATV Electric Winches from Harbor Freight in the amount of \$139.98. The importance of keeping the maintenance done on all of the equipment and vehicles at the Landfill was reviewed.

Al Fieri, Granite, visited with the Board by conference call on a cost savings program for phone lines with AT&T that are analog. Commissioner Thurlow stated that the County only has one phone line that remains with AT&T and is analog, so the County is not interested in their program.

Rick James, County Attorney, met with the Board and asked to go into Executive Session. Commissioner Mayo made the motion to go into Executive Session under the Attorney-Client Privilege Exception for 15 minutes beginning at 11:45 a.m. with Commissioner Thurlow, Commissioner Carlson, Commissioner Mayo, Rick James, County Attorney, and Kayla Wang, County Clerk present. The subject to be discussed

is legal matters. Commissioner Carlson seconded and the motion passed unanimously. The regular meeting reconvened at 12:00 p.m. with no action being taken during the session.

Austin Gillard, CCMC CEO, met with the Board to give them a report on different projects going on with the Clay County Medical Center. Mr. Gillard reported that the Clyde Clinic is open and ready for patients, the Riley Clinic will be breaking ground soon, and they will begin the renovation of the Clay Center Family Physicians Clinic in the near future. The renovation will include updating the interior, new flooring, and LED lighting installed. A Resolution was presented for the Board of Commissioners to sign approving the renovation design. Commissioner Mayo made the motion to adopt Resolution 2020-05 approving the Clay Center Family Physicians renovation design as presented. Commissioner Carlson seconded and the motion passed unanimously.

Mike Carney, Clay County Park Manager, met with the Board to give an update on the Park. Last week the Highway Department put in the new culvert and Bloom Construction tied in the west end with concrete. The slab for the bathroom addition to the shop has been poured. The volunteer Wakefield Fire Department held a controlled burn and burnt grass and small pieces of wood in a specific area. Mr. Carney has picked up information on the portable car ports to possibly use as a shelter and will report next week on them. The State Forester will be at the Park on Friday March 13, 2020 at 9:00 a.m. to do an assessment on the trees in the campground. The Board instructed Mr. Carney to mark the dead trees so that the Highway Department can tell which ones need to be cut down. A bid was received from Boarder States Supply for 12 Durham Meter Sockets to replace the damaged ones on the H frames in the amount of \$3,937.56 and would not be available for 12-14 weeks. The Board stated that this would not work or the park would not be open for campers. Mr. Carney had placed a phone call to an acquaintance in Salina to see if they had any available and not heard back from him at time of the meeting. The vaulted toilets have been pumped and are ready for them to be removed. The Board stated that they want the streets to be opened as soon as possible. Mr. Carney wants to keep the streets closed for safety while work is being done in that area with the cutting down of trees and having large equipment being used. Mr. Carney presented a bid from Polansky Seed on grass seed for the park in the amount of \$10,395. The Board stated that they disagreed with the amount of seed that the bid was for. First of all, the electrical is more important at this time so that campers can get moved into the park than the grass seed being planted. More research will be done on the cost and the amount of seed needed. The Board and Mr. Carney reviewed The Clay County Park Rental Agreement that Rick James, County Attorney drafted for each of the campers to sign when they enter the Park to camp. Along with the agreement to sign, all campers will receive a copy of the Corp of Engineer Rules and the Clay County Park Rules. Commissioner Carlson made the motion approving The Clay County Rental Agreement for all campers to sign. Commissioner Mayo seconded and the motion passed unanimously.

The Board adjourned at 2:00 p.m.

David M. Thurlow, Chairman

Attest: Kayla Wang, County Clerk
March 16, 2020
Clay Center, Kansas

